

ELIZABETH G. KING

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OBJECTIVE

To gain employment as a technology integration specialist

EXPERIENCE

2006 – 2012 Atlanta Speech School Atlanta, GA

AV/IT Specialist

- Coordinated audiovisual, technical, and computer equipment for children who are deaf/hard of hearing and/or have learning disabilities
- Troubleshoot for computer equipment, programming issues, and minor server maintenance
- Oversaw large-scale technology renovations, including research, ordering, contracting, and budget management
- Provided as-needed personal technology instruction and assistance to staff
- Developed, implemented, and taught several professional development courses for staff, including multiple software systems, digital tools, computer and printer usage, internet, and general hardware
- Collaborated with educators to design multimedia, technology-rich learning activities

2004 - 2006 Medical Center of Central Georgia Macon, GA

Learning Center Facilitator

- Provided AV and technology assistance for over 7,000 medically related meetings annually
- Responsible for researching and purchasing new equipment
- Educated presenters on equipment usage, either in one-on-one in-services or via classes
- Coordinated distance learning and continuing education programs
- Facilitated diversity and community health education classes
- Extensive knowledge concerning LCDs, overheads, computers (laptops and desktops), document cameras, sound systems, TVs, VCRs, DVDs, cameras (digital and video), and video and audio editing equipment

EDUCATION

2000 - 2004 Wesleyan College Macon, GA

B.A. Biology and B.A. English

2011-2013 University of West Georgia Carrollton, GA

M.Ed in Instructional Technology

SKILLS

Windows XP, Vista, and 7
MicroSoft Word, PowerPoint, Excel, Publisher, and Access, Crystal Reports
Photoshop, Printshop, PhotoStory, Quark, Pinnacle, WMM, Audacity, Camtasia,
Mimio, SmartBoard, and Promethean board software
HTML coding, webpage design, internet, web 2.0 tools
LMS: Blackboard, Desire2Learn, Edmodo
iPads and other tablets
Assistive technology (hardware and software)